





## **Badminton (Senior & Junior) Clubs**

## **Privacy Policy**

South Leicester Badminton Club (incorporating the Junior club) complies with data protection regulations regarding the personal information the club holds on its members, the parents or guardians of members, and the club officers. We regularly review how we collect, use and store that personal data. All club officers understand the organisation's obligations regarding data privacy and security. Those obligations are detailed in the club's constitution.

Any personal data the club holds is used for the purposes of communicating with members and their parents or guardians to keep them informed of badminton club activities and opportunities, and to issue reminders on fees, payments and timetables, and to notify changes to any of these. It is a statutory obligation for the club to hold details on its members along with corresponding contact details of the parents or guardians of members in case of emergencies.

Once a member has left the South Leicester Badminton Club (i.e. Senior or Junior), we will retain contact information for as long as required to provide notification of incidents or opportunities that may arise that might affect former members. Such information will normally be deleted 190 days after the last day of the term in which the member left the club, unless there is a specific statutory requirement for the club to keep that data for longer or to delete that data sooner, or a request from a parent or guardian of a member to delete that data sooner.

South Leicestershire Badminton Club will not sell, trade, or transfer any personal data it holds to outside parties but is required to share data with Badminton England for the purpose of registering members with the sport's national governing body. The club is satisfied that the Badminton England Privacy Policy complies with current legislation governing the duties of data processors. We will not disclose personal data without consent, except where required to do so by law, or to protect the rights, property, or safety of South Leicestershire Badminton Club members, its officers, or others.

Data protection regulations grant individuals the right to request a copy of the personal data held by South Leicestershire Badminton Club and to request the deletion of personal data where, for example, the data held is no longer necessary for the purposes for which it was collected, or where consent to its processing is withdrawn. Such requests should be made via email using the email address given on this website. An officer of the club will respond within 30 days of the request. Exceptions to this right may render the club unable to make all information available if, for example, we are legally prevented from disclosing such information, or if requests received are manifestly unfounded or excessive. Further exceptions exist regarding requests for data to be deleted, for example where a statutory obligation requires the club to retain such data. We may require proof of identity or other personal information before we can process enquiries.

South Leicestershire Badminton Club aims to keep personal data accurate and relevant and is happy to update such data if instructed to do so.